NORTH DAKOTA DEPARTMENT OF HUMAN SERVICES
BISMARCK, NORTH DAKOTA
March 28, 2017

PI 17-11

TO:	Regional Supervisors
	County Social Service
	Division of Juvenile Services
	Tribal Social Services
	PATH
	Residential Child Care Facilities (RCCF's)
FROM:	Kelsey Bless, Permanency Administrator
SUBJECT:	Charts - Irregular Payments 623-05-25-10
	Charts 623-05-65
PROGRAMS:	Foster Care
EFFECTIVE:	**Immediately**
RETENTION:	Until Manualized

Children and Family Services (CFS) updated many sections of the maintenance payment policy manual. This PI highlights an overview of the irregular payments charts available.

Charts - Irregular Payments 623-05-25-10
Charts are helpful tools used to reiterate policy and offer quick reference to allowable versus unallowable payment options. Below are two charts summarizing what is available to children placed in family foster care and group home/ Residential Child Care Facility (RCCF) foster care placements.

Irregular Payment Categories & Codes (Family)
The chart entitled "Irregular Payment Categories & Codes (Family)" outlines the categories, ages, expenditure limits, approval process, and a brief summary of what is allowable. Note that several categories are without expenditure limit, such as child care for foster child. This is due to factors which make setting expenditure limits for certain categories unrealistic. The custodian and others involved must base expenditure approvals on prevailing rates and local factors.

Irregular Payment Categories & Codes (Group & Residential Care)
The irregular payment policy has very limited application for group and residential care, as rates for those facilities are governed by N.D.A.C. Rate Setting 75-03-15. The chart entitled "Irregular Payment Categories & Codes (Group & Residential Care)" outlines the categories, ages, expenditure limits, approval process, and a brief summary of what is allowable. Not all irregular payment categories are eligible for this level of care.

In section 623-05-65 "Charts", the sub sections have been updated. Former charts, no longer utilized, will be deleted. In the past six months new charts have been created, renamed and added to the manual. The charts are attached as reference and will be manualized as soon as possible.

Charts 623-05-65
- Child Care Quick Reference 623-05-65-05
  - New Chart PI 16-35
- Transportation Quick Reference 623-05-65-10
  - New Chart PI 16-42
- Visitation Expense Reimbursement for Child's Family to Visit Child - Quick Reference 623-05-65-15
- Pre-placement Visits in Family Foster Home: Transportation for Child - Quick Reference 623-05-65-20
- Foster Care Transportation Reimbursement Budget Sheet 623-05-65-25
- Irregular Payment Categories & Codes (Family)623-05-65-28
  - New Chart PI 17-04
- Foster Care Irregular Payments Summary & Examples of Allowable & Non-Allowable Family Foster Care 623-05-65-30
- Irregular Payment Categories & Codes (Group & Residential Care) 623-05-65-35
  - New Chart Attached in this PI.
- Group & Residential Irregular Payment Policy 623-05-65-40

Attached for Reference:
- Child Care Quick Reference
- Transportation Quick Reference
- Irregular Payment Categories & Codes (Family)
- Irregular Payment Categories & Codes (Group & Residential Care)